How to Register for a CMRRA Direct USER ACCOUNT

- a) Go to: https://cmrradirect.cmrra.ca/Account/Register.aspx?ReturnUrl=
- b) You will see the screen below

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c) Click on **Register Here**. You do not have to fill the other boxes.

CONRRAC CANADIAN MUSICAL REPRODUCTION RIGHTS AGENCY LTD.	sign in
CMRRA HOME MY HOME FAQ	
CMRRA DIRECT Sign In	
This site uses cookies. We have already set cookies which are essential for the operation of this	
site.	
Email: *	
Register Here	
Password: *	
I forgot my password	
* Indicates a required field SIGN IN	

- d) You will see the screen on the following page
- e) Please fill out the information on the left side of the screen
 - For the Password, please select a password of your choosing. The password must be at least 6 characters long and must contain one or more non-alphanumeric characters (such as @ # \$%)
 - II. For the **Security Question & Answer**, please select a question of your choosing and the corresponding answer
- f) In the box on the right side of the screen, please select Record Label
 - I. Enter your CMRRA Licensee Account Number below. This number is also known as your CMRRA Manufacturer Number. You would have been provided with this number at the time you signed the MLA. If you have received licences from CMRRA in paper form in the past, this number can be found at the top of each licence, to the right of your address. If you've not yet received a licence from us or don't know your CMRRA Licensee Account Number, please contact CMRRA's <u>Independent Licensing</u> <u>Department</u> to obtain this number.



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CMRRA **Register Here**

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Email: *	l am a
First Name: *	Administrator O Publishers who administer multiple Payee accounts, or non-publishers representing multiple accounts, i.e. Law
Last Name: *	Firms, Management Companies, etc
Position:	Publisher O With single Payee account Record Label Image: Comparison of the single Payee account
Phone Number: * Ext:	CMRRA Licensee Account Number: *
Alternate Phone Number:	What's this?
Password: *	
Confirm Password: *	
Security Question: *	
Security Answer: *	
* Indicates a required field	I agree to the CMRRA terms and conditions SIGN UP

- g) Finally, please read our <u>Terms of Use</u> for CMRRA Direct
 - ١. Click in the box to confirm your agreement
 - ١١. Click on the SIGN UP button
- h) You're done!
- i) Once your account has been activated by CMRRA, we will contact you and walk you through our licensing portal.