



**Canadian Musical Reproduction
Rights Agency Limited**

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Checklist Of Mandatory Application Items

Dear Applicant:

In order to avoid any processing delays, please ensure that you have provided CMRRA with all necessary items by completing the following checklist and enclosing it with your application. It is important to note that all of the items listed below must be supplied in order for CMRRA to process your application.

- ☐ ***Application for Mechanical License form(s), one for each composition;***
- ☐ ***CMRRA Royalty Calculation Sheet, listing all compositions and amounts payable;***
- ☐ ***A cheque or money order in the amount payable (credit cards are not accepted);***
- ☐ ***A copy of either your pressing order, invoice, or letter from the presser confirming the total number of units to be manufactured. CMRRA will not accept 'quotes';***
- ☐ ***A completed copy of the Pressing Information Waiver.***